

OHIO COUNCIL OF NAIW

ANGIE SCHMITT, CPIW

Awards Chairperson

337 Cadbury Drive

Gahanna, OH 43230

angieschmitt@columbus.rr.com or schmitta@grangeinsurance.com

September 21, 2009

Dear Local Association President

Enclosed is the Ohio Council Rookie of the Year award form for distribution to your members (only one candidate per association)

Please select a candidate from your association. The deadline is set for October 21, 2009, with no exceptions. This will allow us ample time to make our decision and have the appropriate award prepared.

When you submit your association nominee for Rookie of the Year, please attach a cover letter signed by the Local Association President with the nominee's name, a business address, and telephone number. Please ensure that the nominee's name does not appear on their response sheet.

All applications should be returned to me at the address above. Since documentation is required with the form, if you are unable to scan the information, please submit by mail. Please allow enough mailing time to reach me by the deadline of October 21, 2009. If you have any questions, call me at 614-445-2409 or 614-205-0383 (cell)

In Fellowship,

Angie Schmitt, CPIW
State Council Awards Chairman

ROOKIE OF THE YEAR GUIDELINES

SECTION I

Essay: Prepare an essay limited to 500 words (must be typed, double spaced) that includes the following information:

- A brief description of your job including responsibilities
- Professional accomplishments and your future career goals
- A description of how your membership, participation, and involvement in NAIW has helped you since joining.
- Contributions you have made to your local association.

In this essay we are interested in knowing about your professional accomplishments, and how NAIW has helped you achieve them.

SECTION II – NAIW Involvement

IMPORTANT: Include only those activities that have occurred during your time as an NAIW member.

1. NAIW offices/committees on which you have served. Specify if you have chaired any committees.
 - A. List local standing committees on which you have served.
 - B. List all state committees (Credentials, Minutes Approval, Public Relations/Programs, Standing Rules, Meeting Planning, and Membership Development) on which you have served.
 - C. List regional conference committees (Credentials, Minutes Approval, Nominating, Recommendations, Resolutions and Tellers) on which you have served.
 - D. List any national committee, panel, or task force on which you have served.
 - E. List position and term if you have served as a Board member or officer of your local association.

NAIW Programs/Education

2. Educational Achievements completed since your join date (for courses listed in A, B or C, attach copies of completion certificates or grades)
 - A. NAIW programs (How to be a Best Seller, CWC, Leadership Development Program, Mentoring, Negotiations, etc.) If you completed “Confidence while Communicating”, did you complete in the local, state, regional and/or national speak off? Please specify.
 - B. Industry Programs, workshops/seminars of at least two hours in length.
 - C. National examinations. List each national exam course you have taken since your join date. Please specify the course name and number, date or exam, exam passed or awaiting results; and whether the course met the requirements leading to CPIW/CPIM designation.
 - D. Non-industry course. List professional courses taken at adult education, community college, or university that you passed (count series of classes as one course). List the course name and number, description, sponsor, and date completed.

Other Achievements

3. Other achievements since your join date.

List any other activities, achievements, or associations you have participated in that you feel reflect your dedication to NAIW and the Insurance industry.